

02.09.19

Minutes of MEETING of RENHOLD PARISH COUNCIL held on Monday 2nd September at 7.30pm at Renhold Chapel

PRESENT:- Parish Councillors: Mrs. Quince (Chair), Mr. Cook (Vice Chair), Mrs. Dean, Mr McIver, Mr. Warwicker, Mrs. Brunsdon, Mr. Polhill, the Clerk Mrs. Barnicoat and three members of the public.

1. WELCOME AND APOLOGIES FOR ABSENCE TO BE RECEIVED: - Parish Councillors Mr. Rayner and Mrs. Gribble, and Borough Councillor Phillipa Martin Moran Bryant had sent apologies, which were accepted. Mr. Rayner was thanked for his communications and updates following the recent traveller encampment.

2. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST TO BE DECLARED FOR THE MEETING: - No declarations of interest were received for the meeting.

The Chair adjourned the meeting for the next item.

3. OPEN FORUM: -

Geraldine Pearson-Green, a representative from the WI, gave an overview of the scrapbook of village history dated 1965. The members of the WI wish to preserve it and so have entrusted it into the care of the archives at Borough Hall. They would like to have a copy of it to make it more widely available and accessible to village organisations by photographing each page. Parish Councillors thought that a digital reproduction of the book might be the best place to start. Funding is to be explored for the preservation of this important village asset, and the WI will continue to seek advice on the best way to undertake such a reproduction from specialists and will feedback their findings/costings at the next PC meeting.

The Chair reconvened the meeting for the next item.

4. PLANNING AND DEVELOPMENT: -

a) Planning Committee meeting feedback - 18/02565/FUL erection of new dwelling with detached garage at land to rear of Wentworth House, Ravensden Road – the Committee had refused this application following their site visit.

19/00963/FUL Removal of existing smoking shelter and erection of covered pergola structure at The Polhill Arms, 25 Wilden Road – the Committee had approved this application.

19/00112/LBC and FUL Restoration and refurbishment of Great Dairy Farmhouse and associated outbuildings – the Committee had approved this application.

b) Local Plan 2030 modifications consultation – the Council had received notification of this consultation, which shows a proposal for new housing at Salph End, Renhold. It was discussed and resolved to submit no response to this consultation at this stage.

c) 19/01767/FUL single storey orangery extension to rear to replace existing conservatory at 24 Church End – no objection.

d) 19/01692/FUL erection of helicopter hangar at Castle Dairy Farm, St Neots Road – the Council were concerned about the storage of flammable liquid on site as the application mentions use for refueling. The Council would like to understand the associated license requirements for this. The Council feels that a condition needs to be applied to ensure there are considerate flying restrictions during sociable hours. There are serious concerns regarding the volume of air traffic that this could bring to the local rural area.

e) Other planning matters to include application decisions -

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19/01419/FUL Single storey rear/side extension at 7 Kenwyn Close – permitted

17/03351/EIAWM Condition 33 - Hydrometric Monitoring Scheme, extraction of sand and gravel; installation of mineral processing plant; construction of a quarry access onto St Neots Road; installation of a temporary access road crossing the River Ouse; and restoration of extraction area partly using imported inert material at Land Either Side Of Willington Lock St Neots Road – permitted

17/03351/EIAWM: Condition 9 Scheme for the provision of junction warning / turning traffic signs. (Extraction of sand and gravel; installation of mineral processing plant; construction of a quarry access onto St Neots Road; installation of a temporary access road crossing the River Ouse; and restoration of extraction area partly using imported inert material) at Land Either Side Of Willington Lock - permitted

17/03351/EIAWM: Condition 34 - water quality monitoring and maintenance plan. (Extraction of sand and gravel; installation of mineral processing plant; construction of a quarry access onto St Neots Road; installation of a temporary access road crossing the River Ouse; and restoration of extraction area partly using imported inert material) at Land Either Side Of Willington Lock St Neots - permitted

19/01304/FUL Erection of front porch at 22 Maskell Drive – refused

19/01223/FUL Loft conversion including rear dormer and roof light to front at 18 Primrose Fields - permitted

19/00066/FUL Erection of three detached houses, all with detached garages and parking, at land at former site of The Three Horseshoes, Top End – permitted

5. MINUTES OF THE LAST MEETING:-

It was resolved to approve the minutes of 29th July, signed by the Chair as a true and accurate record.

MATTERS ARISING:-

- Cranbourne Gardens ‘children playing’ signs update
- Hookhams Lane dual-purpose bin by roundabout requested. Need is being monitored by Local Authority.
- Ward Fund bin application for Top End completed, bin installed.
- Cranbourne Garden bench, change in location, permission being sought from Local Authority.
- Setting of September electors’ meeting during first week of the month.
- Setting of Parish Council meetings from September onwards at different venues.
- Parish Council surgery dates/schedule
- Council documents review agenda item
- School governor nomination communications
- Village Hall representative nomination communications
- Planning comments submitted
- Hookhams Lane hedge cuttings not being cleared
- Pinchgut Hill highways condition concerns update
- Meeting request for September with Borough Council Officers Allan Burls and Andy Prigmore
- Church End crossing consultation update, crossing criteria received, circulated to all.
- Speed vehicle activated signage information agenda item
- Electors’ meeting invites circulated, meeting publicised
- Parish C(c)ouncil Meetings starting at 7pm from now on to facilitate lengthy planning discussions

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- Parish Council article format revised
- AQ booked onto BATPC training September course, DR booked onto new Councillor training
- Liaise with BATPC about refresher Councillor training update
- Pocket nature reserves to be explored with Borough pursued
- War Memorial bench order/installation update

All other items will be covered during the meeting.

6. BOROUGH COUNCILLOR REPORT: -

Council expressed thanks for ongoing support with parish matters such as highways and traveller encampment.

7. HIGHWAYS MATTERS WITHIN THE VILLAGE: -

- a) Update on proposed consultation for a safe pedestrian crossing at Church End – consultation expected in October following recent road safety audit. Concern raised over no accessible path from Church End to Norse Road developments in the winter months.
- b) Consideration of forming a dark skies policy for parts of the parish – to be carried forward.
- c) Confirmation of meeting with Bedford Borough Council engineer to discuss feasibility study of Hookhams Lane undertaken to look at traffic calming options – date agreed, Councillors AQ, SB, IM and MD to attend, to be held at the Chapter House.
- d) Consideration of additional vehicle activated signage in the parish – information reviewed. Council resolved to investigate two devices initially. Clerk to apply for Ward Funding and follow up for further clarity on positioning of the signage.

8. FEEDBACK FROM MEETINGS COUNCILLORS HAVE ATTENDED

Councillors attended a site visit to Water Lane to review a planning application 19/01375/S73 A retrospective application has been made for holiday cabin to be used between 1st March and 31st October. Comments submitted. Councillors have a number of concerns about this application and the associated planning considerations for such an application. There has been no advertising seen for a holiday facility, and no need for such a use had been identified in the application. There is insufficient infrastructure in place to adequately support all of these dwellings.

Councillors had attended a meeting to discuss VE Day celebration planning for the parish. Resolved that it will be a one day event at Howbury Hall. Village Hall hire to be cancelled. AQ to liaise with village organisations to ask for their involvement. Clerk to liaise with Council insurers.

Councillors RC and SB to attend police quarterly review, Clerk to book. Police Crime Commissioner Annual Conference Councillor MW to attend. Awaiting details of September Town and Parish Network meeting. RC booked to attend the Bedfordshire Association of Town and Parish Councils Annual General Meeting. IM is attending the Project Involve meetings regarding future website provision for Councils.

9. VILLAGE MATTERS: -

Asset inspection review undertaken, resolved to add hedge maintenance to the schedule. IM thanked for work with this. Clerk to follow up repair of bench at water fountain

Recent traveller encampment discussed. Council resolved to support a proactive deterrent such as bollarding or bunding. Clerk to follow up.

Council resolved to pursue possible purchase of a defibrillator at the bus shelter in Green End. BHF information to be forwarded.

Borough of Bedford Local Access Forum letter noted.

Reminder of school and community litter pick arranged for September 7th

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10. PREPARATION FOR PARISH ELECTORS' MEETING AND MOVING FORWARDS: -

Reports being received from organisations. Clerk to prepare useful information pack for all attendees about fundraising sources. This list would also be circulated to those unable to attend. VE Day celebrations to be discussed at meeting and plans to be made for a community meeting again in April 2020. Council were very grateful to Village Hall for charging only £10 hire cost for the electors' meeting. It was resolved to reimburse Councillors' refreshment expenses for the event.

11. GDPR, CONSIDERATION OF OPTIONS RELATING TO COUNCIL EMAILS AND COUNCILLOR PROFILES UPDATE: -

Clerk to link IM with a local parish who have Councillor emails.
NG, JP and DR to send profiles to AQ.
Clerk to add power of competency to next meeting agenda.

12. FINANCE MATTERS TO INCLUDE: -

The latest transaction report was circulated.

a) **External audit** – communication between meeting noted, awaiting report.

b) **Financial review for 2019/20** – circulated. No matters arising.

c) Invoices:

Barnicoat Ltd Clerking service August £618.92

A R Worboys grass cutting £190.80

BATPC Councillor training £40.00

Renhold Village Hall hire of hall for July £23.63

Renhold Chapel Hire of hall September £25.00

It was resolved to pay the above cheques.

Noted signatory mandate update confirmed.

d) **Financial Regulations review** – revised document circulated. Council resolved to approve the document in principle. IM to assist with some further changes required.

e) **Financial assistance application to be reviewed** – Renhold WI application circulated and reviewed. Council resolved to support the restoration of the village history book into a digital format, in the first instance.

Council resolved to pursue some options and costings for some high visibility vests. Clerk to pursue.

13. CORRESPONDENCE AND INFORMATION RECEIVED: -

NALC Events Bulletin emails

Age Partnership email promoting services

BBC Planning weekly list email

Village newsletter copy

Online playgrounds promotional information

BBC letter acknowledging receipt of planning comments

BRCC e-bulletin newsletter

CPRE update emails

Bank statements

Crime statistics

ERTA Voluntary Transport email

Beds Police newsletter

BATPC Training Courses communications

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Officer communications regarding Hookhams Lane commissioned highways work
BBC Weekly Licensing list
BBC letter acknowledging receipt of planning comments
External audit communications
Continued communications regarding the school crossing
VH Management Committee communications regarding the PC's nomination to the Trustees
Resident communications about Wentworth House planning application
Renhold Village Hall bookings communications regarding future PC dates
Renhold Chapel communications regarding future PC meetings
Traveller encampment communications with Borough Officers and Borough Councillors
Beds and MK Waterway magazine
CPRE Fieldwork magazine
Resident concern regarding white markings on the highways in the parish
Resident communication regarding vehicle activated signage and traffic calming in Hookhams Lane
Circulation of Standards and Ethics presentation from Bedford Borough Council training to all
Communications regarding asset inspection of Parish Council items
Project Involve, BBC and BATPC communications regarding the changes to the website hosting going forwards
Parish Council insurance provider promotional information
VE Day celebration communications
Financial assistance sought from Renhold WI
Great Dairy Farmhouse application going to Planning Committee notification
Communications regarding Fiona Way Pavilion contact
Quote being sought for repairs needed to benches by church and fountain
Officer communications regarding concern raised regarding Pinchgut Hill condition of road
Officer communications regarding overgrown hedge at Hookhams Lane and cuttings to be removed from site
Quotation for dual purpose bin at Hookhams Lane communications
Cranbourne Gardens bench location communications
Borough liaisons regarding Top End bin replacement completed
Renhold School Governor representation communications
Borough Officer communications regarding wild flower pockets in the parish
Communications regarding Cranbourne Gardens highways signage request for 'children playing'
Parish electors' meeting responses received regarding attendance
BBC Over 70s exercise programme
Beds Police annual conference invite
BATPC AGM information
Speedwatch communications regarding TRO breaches and follow up liaison with the Police
BBC proposed modification consultation for the Local Plan 2030 document
Renhold Village Hall hirers' agreement
NG apologies for 2nd September
DR contact details updated in Village Magazine
Communications regarding vehicle activated signage for traffic calming considerations
Resident copied Council into communications with local police
BBC notification of Cotton End neighbourhood area being designated
BBC Town and Parish Network meeting communication

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14. DATE OF NEXT MEETING: - To be held on Thursday 17th October starting 7pm to be held at Renhold Chapel, Woodfield Lane. Meeting closed at 9.25pm

Signed

Dated