

**29.07.19**

**Minutes of MEETING of RENHOLD PARISH COUNCIL held on Monday 29<sup>th</sup> July at 7.30pm at Renhold Village Hall**

**PRESENT:-** Parish Councillors: Mrs. Quince (Chair), Mr. Cook (Vice Chair), Mrs. Dean, Mr. Rayner Mr McIver, Mr. Warwicker, Mrs. Brunsden, Mr. Polhill, Borough Councillors: Mr Moon, Mr Cresswell, the Clerk Mrs. Barnicoat and eleven members of the public.

**1. WELCOME AND APOLOGIES FOR ABSENCE TO BE RECEIVED:** - Borough Councillor Phillipa Martin-Moran-Bryant had sent apologies, which were accepted.

**2. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST TO BE DECLARED FOR THE MEETING:** - No declarations of interest were received for the meeting.

The Chair adjourned the meeting for the next item.

**3. OPEN FORUM: -**

It was reported that the speed traffic sign on Church End on the field side is obscured by vegetation. Clerk to report.

There continue to be further potholes along Pinchgut Hill which require a longer term solution. It was agreed that this concern needs to be escalated with the Local Authority.

The hedge cuttings along Hookhams Lane were never removed and are now overgrown. Clerk to ask for their removal

The Chair reconvened the meeting for the next item.

**4. MINUTES OF THE LAST MEETING:-**

One amendment to be made to the minutes of 20<sup>th</sup> June with reference to Hookhams Lane hedge cutting. It was unanimously resolved that the minutes be signed by the Chair as a true and accurate record.

**5. MATTERS ARISING:-**

- Cranbourne Gardens ‘children playing’ signs - ongoing
- Hookhams Lane dual purpose bin request by roundabout - quotes received
- Ward Fund bin application for Top End - still awaiting response from Bedford Borough
- Water End anti-social behaviour is being logged with appropriate organisations. Still waiting for dummy cameras and signage
- War Memorial bench order/installation. This is being aligned with the installation of the below bench, hence the delay
- Cranbourne Garden bench - ongoing communications as still awaiting permission to be granted
- Setting of September electors’ meeting during first week of the month
- Setting of PC meetings from September onwards at different venues. This will include PC surgery dates/schedule once agreed
- Council documents review (to be carried forward)
- Financial assistance form sent to new Garden Club, awaiting application
- Charity Trustees’ nominations confirmed
- School governor nomination – school to be advised that Darren Rayner is interested
- Village Hall representative to be discussed again
- Councillor profiles and other PC websites to be explored (agenda item)

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- Planning comments submitted
- Internal auditor - clarity sought re Item G. No change to Annual Return made prior to submission.
  - Meeting arranged for various stakeholders to discuss the Church End safe crossing proposals
  - Borough Council Community Involvement Statement consultation - feedback submitted
  - New Councillor documentation sent to NG
  - Church End noticeboard reviewed and repaired
  - Feedback on best location for noticeboard in Orbit
  - Item for noticeboard highlighting VE celebrations
  - Clerk feedback given to Police that Renhold Parish Council supports alignment of police area around Norse Road developments

Clerk asked to follow up re footpath patrols' feedback from local authority at Polhill Arms.

All other items will be covered during the meeting.

#### **6. BOROUGH COUNCILLOR REPORT: -**

The Goldington Ward Councillors had sent a report, which was circulated.

The Great Barford Ward Councillors had sent a report, which was circulated. The Local Plan Inspector's initial feedback is that the plan will need to be reviewed in three years given the five-year housing supply shortage

#### **7. HIGHWAYS MATTERS WITHIN THE VILLAGE: -**

a) Feedback given on Councillors' meeting with highway representative re proposed consultation for a safe pedestrian crossing at Church End –meeting notes circulated. Parish Council still awaiting pedestrian crossing criteria from Borough Officer. Cllr. Moon to chase.

b) Consideration of formulating a dark skies policy for parts of the parish – Cllr. Gribble is reviewing CPRE advice. Draft document to be added as a future meeting item.

c) Update on Bedford Borough Council Engineer communications regarding the feasibility study undertaken at Hookhams Lane to look at traffic calming options – Engineer feedback reviewed. Clerk to arrange a meeting with Engineer.

d) Other highways matters - The Council thanked the Speedwatch volunteers for their recent efforts and patrols in the parish. The Clerk to investigate the cost of vehicle activated signs that show drivers their vehicle speed and records the data.

Because of the increasing number of planning applications seen by the Council, it was resolved to start Council meetings at 7pm for the September meeting as a trial so that planning applications can be reviewed at the start of the meeting.

#### **8. PLANNING AND DEVELOPMENT: -**

a) Update on planning applications for proposed new dwellings in the parish:

18/02565/FUL erection of new dwelling with detached garage at land to rear of Wentworth House, Ravensden Road – Officer recommended approval to Planning Committee. Cllr. Quince spoke in objection to members. Site visit requested and agreed. Decision deferred until after site visit completed. Resident thanked Council for their efforts.

19/00066/FUL erection of three - detached houses with detached garages and parking at land at former site of Three Horseshoes, Top End – Officer recommended approval to Planning Committee. Cllr. Quince spoke in objection to proposal. However, Committee granted approval with no further amendments.

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Councillors are encouraged to attend Planning Committee Meetings to gain experience and to understand the considerations discussed.

b) 18/02496/MAF demolition of one dwelling and erection of 14 dwellings at 27 Hookhams Lane and land adjacent. Further revised drawings submitted – the Parish Council agreed to once again reiterate previous comments made, maintaining a strong principle to objection for the proposed development.

c) 19/01419/FUL single storey rear/side extension at 7 Kenwyn Close – no objection.

d) 19/01223/FUL loft conversion including rear dormer and roof light to front at 18 Primrose Fields – no objection

e) 19/01375/S73 A retrospective application for holiday cabin to be used between 1<sup>st</sup> March and 31<sup>st</sup> October – Council agreed to undertake a site visit to better understand this application in context of its surroundings. Councillors commented that no advertising of a holiday facility had been seen and no need for the use had been identified in the application.

f) 19/01307/FUL demolition of existing garage and erection of single storey side and rear extension at 16 Hookhams Lane – Council object on the grounds of overdevelopment of site, which is out of keeping with street scene and forward of the building line.

g) 19/01368/FUL erection of storage shed on orchard land at land to the rear of Old Thatch, 12 Green End – no objection.

h) 19/01304/FUL erection of porch at 22 Maskell Drive – no objection

i) 19/01508/FUL single storey rear extension, single storey extension to join annexe to house and erection of garage to side and alterations to porch at 30A Church End – the Parish Council are concerned about the proximity of the alterations to the neighbour's boundary and the fact that future maintenance of the boundary might be adversely affected.

j) Other planning matters to include application decisions:

18/03072/FUL Water Lane erection of 2 storey dwelling with basement structure – awaiting decision

19/00486/FUL Single storey side extension and loft conversion with rear and front dormers and windows to the gables at 2 Appledine Way – permission granted

### 9. FEEDBACK FROM MEETINGS COUNCILLORS HAVE ATTENDED

Cllrs. Warwicker and McIver attended new Councillor Induction training. Feedback given and discussed. Cllr. Quince to attend the Chair training course in September. The general power of competence to be a future item. Councillors felt that a refresher training session for established Councillors would be beneficial. Clerk to explore this idea. Cllr. Warwicker attended Police Priority Setting quarterly review meeting and gave feedback. PC Jones to be invited to electors' meeting. Cllr. McIver had attended Bedford Borough Council Ethics and Standards training and gave feedback. Cllrs. Quince and McIver had attended Bedford Borough Council Planning Committee. Council resolved for Clerk to change magazine article for September to focus on the proactivity of the Parish Council.

### 10. ASSET INSPECTION REVIEW

Cllr. McIver had surveyed assets and resolved to proceed with co-ordinating a review schedule.

### 11. VILLAGE MATTERS

School and Community litter pick arranged for September 7<sup>th</sup> and local authority are providing 70 sets of equipment. Cllr. Cook to look into securing maps from Google for use during the event. Council resolved to reimburse any expenses associated with this.

The Council resolved that Cllr Cook be put forward as the Parish Council representative on the Village Hall Management Committee. Clerk to action.

Community emergency planning information circulated. This will be a future consideration.

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Limited noticeboard capacity at Orbit development. DR liaising with Orbit on this matter.  
Village defibrillator costings had been researched. Further details to be circulated. Grants may be available and Ward Fund support given in principle.  
Councillor profiles to be written for the Parish Council website. Councillor surgeries to be put on hold. Will seek feedback from electors' meeting first.

**12. UPDATE ON IDEAS FOR THE PARISH MOVING FORWARDS: -**

Rogationtide, and beating the parish boundaries on hold till 2021 given Young Farmers Rally in the parish in 2020.

Ideas for celebrating next year's VE Day on May 9<sup>th</sup> and 10<sup>th</sup> to be followed up at electors' meeting. Village Hall provisionally booked from midday on May 9<sup>th</sup>.

The idea of pocket nature reserves around certain splays and at certain village entrances to promote wild flowers to be explored.

**13. FINANCE MATTERS TO INCLUDE: -**

The latest transaction report was circulated.

**a) External audit** – Papers submitted on time and circulated to all. Also placed items on Council website.

**b) Financial review for 2019/20** – circulated. No matters arising.

**c) Invoices:**

Barnicoat Ltd clerking service June invoice                    £618.92

Barnicoat Ltd clerking service July invoice                    £511.34

A R Worboys grass cutting    £751.20

Renhold Village Hall hire of hall for June                    £23.63

It was resolved and agreed to pay the above cheques.

Noted the Borough Council grass cutting agreement monies received. Updated signatory form ready to be submitted to Lloyds.

**14. CORRESPONDENCE AND INFORMATION RECEIVED: -**

NALC Events Bulletin emails

Age Partnership email promoting services

BBC Planning weekly list email

Village newsletter copy

Online playgrounds promotional information

BBC letter acknowledging receipt of planning comments

BRCC e-bulletin newsletter

CPRE update emails

Bank statements

Crime statistics

ERTA Voluntary Transport email

Beds Police newsletter

BATPC Training Courses communications

Officer communications regarding Hookhams Lane commissioned highways work

BBC Weekly Licensing list

BBC letter acknowledging receipt of planning comments

BBC Code of Ethics event

External audit confirmation of documents submitted

Continued communications regarding the school and bus parking

Communications regarding the Renhold Chapel Rural Grant monies

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Communications regarding issues at Water End  
VH Management Committee response to the Trustees' nomination question  
BBC letter regarding implementation of new procedures for processing invoices  
CPRE membership renewal  
Renhold Chapel thank you letter for donation  
Lloyds TSB Cheque book  
Clerks and Council Direct magazine  
Resident communications about Wentworth House planning application going to committee  
Resident contact details passed on to support parental engagement regarding proposed Church End crossing  
PC grant form provided to the Gardening Club  
Resident communication regarding discussions at June Parish Council meeting relating to the proposed Church End new crossing  
Councillors' observations and feedback from Church End at school crossing  
BBC grass cutting contribution monies received  
Repair made to noticeboard at Church End  
Resident concerns regarding hedges around the Churchyard  
Resident expressing concern regarding overgrown vegetation along Ravensden Road  
Renhold Village Hall bookings communications regarding May Bank Holiday 2020  
BBC Introduction to the Code of Conduct and Ethics for Parishes on 23<sup>rd</sup> July  
Community Emergency Response training information  
Information and research on defibrillator machine  
Member of the public communication wishing to make contact with Renhold Village Hall

**15. DATE OF NEXT MEETING:** - Two different dates to be arranged within first two weeks of September for separate electors and Parish Council meetings  
Meeting closed at 10.00pm

Signed .....

Dated .....