

18.09.18

Minutes of **MEETING of PARISH ELECTORS OF RENHOLD** held on **Tuesday 16<sup>th</sup> September 2018** at 7.30pm in the Renhold Chapel, Woodfield Lane.

**PRESENT:-** Parish Councillors, Mr. Gregory, Mrs. Quince, Mr. Slater, Mr. Gurney, Mrs. Dean, Mr. Polhill, Mrs. Gribble and Borough Councillor Stephen Moon, the Clerk Mrs. Barnicoat and eight members of the public.

**1. WELCOME AND APOLOGIES FOR ABSENCE TO BE RECEIVED:** - Cllr. Slater welcomed everyone to the meeting and thanked everyone for attending; Parish Councillor Mrs Brunsdon, Borough Councillor Jade Uko, had sent apologies for absence, these were accepted. It was noted Mrs. Dean was running late and Cllr. Moon would need to leave early to attend another meeting.

The Chairman adjourned the meeting for the next item.

**2. OPEN FORUM: -**

There was a report from the village website where an overview of the content and material was given, its purpose is to help disseminate information within the community.

There was an update on the Good Neighbours Scheme that continues to be well used, the structure has changed which was detailed, noting no money is sought from the Parish Council anymore. The excess funds the Scheme had were donated to the Village Sign. The volunteers work with the Village Agent closely and offer support to people in the village.

The Chairman reconvened the meeting for the next item.

**3. TO RECEIVE REPORTS FROM VILLAGE ORGANISATIONS:-**

**Renhold Chapel** – there was a summary given of the events and services the Chapel hold, welcoming all to enjoy. There is now a focus on working on a new, more accessible entrance for the building. It was detailed that there are several grant opportunities available which the Chapel may wish to explore to help with the cost of the work it was noted.

**Renhold Church** – a report was read out, detailing the Church vacancy but a steady programme is being maintained. The Flower Festival was a success and work continues to maintain the churchyard with volunteers always welcome to help out. The next focus is the Autumn Fair.

**Renhold School** – the Headteacher had sent apologies she was unable to attend, outlining the positive engagement this year with the local community and welcoming continuing work with the local community.

**Renhold Sports Club** – a report was read out, it was outlined that with the folding of a local team it makes it more challenging for the Club to be viable, so the facilities have been let to other local teams, however, Renhold United have been able to field a team for the league so this is promising. The Groundsman was thanked for the many hours they put in to maintaining the pitch.

**Renhold Village Hall Management Committee** – a report was read out detailing the Hall continues to be well used with a range of activities for local people to enjoy. There is improvement work being done at present to the Hall and the hiring rates have been frozen for village groups and regular hirers. The Trustees work hard, all on a volunteer basis, and that is much appreciated.

*Cllr. Dean arrived at this point of the meeting*

**Renhold Village Magazine** – it was detailed the magazine is now ten years old and continues to be a regular feature enjoyed by many. The meeting to staple the magazine also is a great social gathering for many in the village who enjoy helping out.

**18.09.18**

**Renhold WI** – a very thorough report outlining the range of speakers and activities the group run was detailed. They meet regularly and very much welcome new members to see what great things they get up to.

**4. RECEIVE REPORTS FROM:-**

**Bedford Borough Councillors** – Cllr. Moon commenced by commending the quality of the village magazine publication. The other local matters reported on included, the Local Plan public consultation starting and the Putnoe walk in centre has been commissioned for a further two years which is pleasing. There was a Ward Fund application reminder and the Chapel were welcomed to explore this.

*Cllr. Moon took leave at this point of the meeting*

**Police** – unfortunately due to the shift patterns no Police were able to be in attendance, they continue to engage with the community as much as possible for example through the recent Operation Beneke event and through the quarterly police priority setting meetings which Parish Councillors attend.

**5. CLOSE OF NEXT MEETING:** - Cllr Slater thanked everyone for attending, and it was noted that in future years the Parish Electors meeting would be held as a stand alone meeting.

Meeting closed at 8.00pm

**18.09.18**

Minutes of **MEETING of RENHOLD PARISH COUNCIL** held on Tuesday **18<sup>th</sup> September 2018** at following the Parish Electors Meeting in the Renhold Chapel, Woodfield Lane.

**PRESENT:-** Parish Councillors, Mr. Gregory, Mrs. Quince, Mr. Slater, Mr. Gurney, Mrs. Dean, Mr. Polhill, Mrs. Gribble and Borough Councillor Stephen Moon, the Clerk Mrs. Barnicoat and seven members of the public.

**1. WELCOME AND APOLOGIES FOR ABSENCE TO BE RECEIVED:** - Cllr. Slater welcomed everyone to the meeting and thanked everyone for attending; Parish Councillor Mrs Brunsdon, Borough Councillors Stephen Moon and Jade Uko, had sent apologies for absence, these were accepted.

**2. DECLARATION OF PERSONAL AND PREJUDICIAL INTERESTS:-**  
There were no declarations of interest received for the meeting.

The Chairman adjourned the meeting for the next item.

**3. OPEN FORUM: -**  
There were no items raised.

The Chairman reconvened the meeting for the next item.

**4. MINUTES OF THE LAST MEETING AND MATTERS ARISING**

**:-**

The minutes of the meeting held on 26<sup>th</sup> July had been circulated. The minutes were discussed, the document was approved, unanimously agreed, resolution passed and signed by the Chair as a true and accurate record.

The matters arising were dealt with at this point, it was noted that Anglian Water had been chased to allow the Clerk to process the stopping of the water supply at the War Memorial site. However, as it was reflected on, in light of the roses being planted to mark the centenary event, it was felt it would be useful to have a water supply, therefore, agreed no further action to be taken and the supply needed to remain available.

Cllr. Slater had been booked to attend the Neighbourhood Plan event at the end of the month being run by the local authority.

Cllr. Slater was also booked to attend the BATPC AGM in October.

The Clerk had reported the enforcement concern regarding the utility box at Church End, this is being investigated is the latest update.

Cllr. Quince had arranged the recent celebration for the Royal Merchant Navy for this to be marked in the village.

Thanks was given to the work the resident had done, who had now completed clearing a large amount of vegetation from the green.

All other items will be covered during the meeting.

**5. PARISH COUNCILLOR VACANCY UPDATE:-**

The Clerk reported that the vacancy had been advertised as required, and on this occasion the electors had not called an election for the filling of the vacancy so the Parish Council were able to

**18.09.18**

co-opt. There had been one expression of interest with a summary of the individuals reasons for wishing to be a Councillor read out. The Council were mindful that the expression was not from the part of the village where the vacancy had occurred, given the number of calls by electors for an election in that area on previous occasions.

It was proposed by Cllr. Gribble that Richard Cook be co-opted to join the Parish Council, seconded by Cllr. Dean, all present unanimously agreed. Mr. Cook was co-opted to the Council it was resolved, and the Clerk advised of due processes that needed to be completed and would forward all relevant paperwork.

## **6. HIGHWAYS MATTERS WITHIN THE VILLAGE: -**

The Council noted that due to the recent dry weather the weeds along Hookhams Lane in the newly seeded area have flourished and the local authority need to be asked to address this problem given it was their contractor that caused it.

The Clerk had followed up concerns previously expressed at the mis-use of the Hookhams Lane layby with appropriate organisations. The feedback from the highways at the Borough Council and the Police feedback was detailed, neither were able to assist unless their was actually a blockage being caused by the vehicles.

The Clerk had chased the highways Chuch End site visit to go over a number of associated items occurring in this part of the village.

There was disappointment that there had been no consultation on the bus parking at Church End, and the zig zags had been shortened it was noted.

The Clerk had followed up with the Council officer the request for the volume data from the speed cameras, however, there had now been a challenge that it is felt this would not be possible due to the change in data control legislation.

The Clerk had also given the feedback from the Officer regarding the support being sought in imposing the weight restriction along Hookhams Lane. The Officer is happy to contact the companies that are breaching this as long as there is clear evidence of when this occurred and the vehicle registration details can be provided.

Recent communication from Borough Officers had outlined they are considering a form of pedestrian crossing outside the school, the Clerk had provided the feedback agreed at the last meeting and it was hoped this could be discussed as part of the Church End site visit being arranged. It was asked if a crossing attendant could help the situation, this to be asked.

There had been no helpful feedback about the progress of Hookhams Lane and associated clarity being sought by the Council, the Borough Councillors to be asked to assist with progressing this forwards.

The average speed camera data was reported and fed back, in July there had been a total of 24 breaches, in June this was 5 and in May this was 9.

There has also been liaison regarding the Hookhams Lane data collection and this information is able to evidence the increase in volume along this route through the village.

## **7. PLANNING AND DEVELOPMENT: -**

a) **Bedford Borough Council Local Plan final public consultation update** – the consultation is now live until the end of October it was noted and clarity was given that all previously submitted representations would be carried forward and taken to the Inspector, so any previous comments did not need to be resubmitted. It was felt that even though this had been confirmed it would be helpful to keep residents up to date on the key items regarding this consultation given the history of the document. The Clerk was asked to produce a summary leaflet for circulation to every household. The Clerk had continued to communicate updates on the consultation through the village circulation list.

## 18.09.18

- b) 18/02114/FUL new vehicular cross over and widening of existing crossover to form an in/out driveway at 30 Church End - The Council have received the application and have concerns about the loss of hedgerow by such a change as well as the loss of road parking space which will result along Church End and therefore add further to the challenges already seen in this area.
- c) 18/02141/FUL two storey rear extension and roof extensions and alterations to form first floor living accommodation at 60B Hookhams Lane - The Council have received the application and have concerns about the precedent this will set for the area.
- d) 18/02214/FUL single storey front extension to integral garage, part conversion to form utility room at 10 Becher Close - The Council have received the application and have no objections.
- e) 18/02132/FUL loft conversion with dormers to front and rear at 6 Lady Mayor Drive - The Council have received the application and have no objections.
- f) 18/02107/FUL demolition of existing dwelling, erection of replacement dwelling at Pilgrims Rest, 2 Top End - The Council have received the application and have no objections to the proposals, however, they would ask that a planning condition is applied to the garage block to ensure that it does not become a separate dwelling at a future point.
- g) 18/02007/S73A single storey rear extension (development already carried out) at 4 Langlands Road - The Council have received the application and have no objections to the proposals.
- h) 18/02189/FUL one and two storey rear extension at 87 Ravensden Road - The Council have received the application and have some concerns regarding the proposals in principle, however, they do feel this will bring about overlooking which will impact on the neighbours. So any neighbour comments must be taken into consideration and wherever possible mitigation be looked at to minimise this.
- i) 18/02181/FUL erection of detached bungalow with detached single garage at land fronting 14 Wilden Road - The Council have received the application and wish to raise the following concerns regarding the proposals. The application will set a precedent of front garden development which is not something the Parish Council support. It will mean that building in front of the existing building line could be considered as being acceptable, which is not. It will impact on the street scene which again is not something the Parish Council would like to see. There is also a great worry over parking as there is insufficient parking access for the proposals at a suitable location as it is not located nearest to the main entrance.
- j) Other planning matters to include application decisions – there was an update given on recent planning decisions.

### **8. VILLAGE MATTERS:-**

Cllr. Quince gave an update on the centenary celebrations, a village gardener had been very helpful with how to manage the planting of the roses and oak saplings. It was unanimously agreed that expenses for the purchase of an oak sapling at a cost of £16, to be bought along with a post and ties to secure it. The irrigation will go in when the plants are planted and the self set hedge will be removed by volunteers. The grant for the silhouette figures has been confirmed and work is being done on where these will be located throughout the village. Lots of local organisations are involved with some part of the celebrations which is very pleasing. The War Memorial cleaning has been done and any volunteers available to clear the hedge were welcome to join in.

There was background given at the recent discovery that the Church End post box had been removed without any public engagement or consultation. Given it was attached to a listed building has also raised some concerns, which have been pursued by the Clerk. There has been a number of communications with Royal Mail trying to get a mail box in place for this part of the village as it is very isolated.

**18.09.18**

There had been a resident communication between meetings regarding anti social behaviour at Water End, the Police had been made aware and any incidents or problems are to be reported at the time.

Cllrs. Dean and Gurney had attended the last police priority meeting, and the recent Operation Beneke event had been publicised as widely as possible given the short notice. Lots of crime prevention information was given out during this event.

There was a summary report from a Councillor who had attended the Mayor's recent visit to the village.

The Council were aware of a recent resident communication which had received and it was agreed that given the tone of the communication, the Council agreed that the response must come from the Chair on behalf of the Parish Council.

In regards to the siting of the recently purchased bench, Councillors were aware of the recent resident communications regarding this and felt that it was important to seek local resident views on this, so any feedback could be reported directly to the Council and taken on board. Cllrs. Gribble and Quince agreed to look at a range of different locations in the parish. The Council agreed to the purchase of a second bench as previously resolved, to be progressed.

The grass cut to the splay at Bechers Close had not been carried out so this to be chased.

A resident communication regarding the potential use of the former telephone box at Green End had been circulated, it was felt a public defibrillator was a good idea, however, clarity would be needed over if the Council would have to adopt the phone box and it was suggested that the Spots Club may be a location to look into as well. The Clerk to make enquiries.

#### **9. FINANCE MATTERS: -**

The latest transaction report was circulated, the second half of the precept had been received it was noted..

a) Invoices to be paid

The following outstanding invoices were presented

Barnicoat Ltd clerking service August invoice £715.18

A R Worboys Ltd grass cutting £185.40

Anglian Water water charges £13.57

I R Quince war memorial cleaning £252.00

It was unanimously agreed to pay the above cheques and it was agreed that the Chapel be paid £30 for the cost of the use of the Chapel for the meeting.

b) Financial analysis of budget against expenditure 2018/19 – this was circulated and there were no items of concern to be noted.

c) External Audit update – the report had not been received yet.

d) Bank signatory form – the Clerk was in the process of doing this update.

It was agreed to carry forward the Village Magazine grant application to the next meeting.

#### **10. STANDING ORDERS REVIEW AND GDPR UPDATE:-**

The Council unanimously agreed to approve the latest NALC model Standing Orders document.

The three GDPR associated documents presented to the Council in advance, it was also agreed with a few amendments that the Council approve the documents.

The Parish Council discussed looking at moving to a uniform email system going forwards, it was agreed that the information provided by an individual with experience in this area was very helpful and they asked if there was a middle ground in terms of cost that the Council could have more information on.

**18.09.18**

**11. CORRESPONDANCE AND INFORMATION RECEIVED: -**

NALC Events Bulletin emails  
Age Partnership email promoting services  
BBC Planning weekly list email  
Village newsletter copy  
Online playgrounds promotional information  
BBC letter acknowledging receipt of planning comments  
BRCC e-bulletin newsletter  
CPRE update emails  
Bank statements  
Crime statistics  
Village circulation list interested residents wishing to join  
ERTA Voluntary Transport email  
Village newsletter deadline email  
Copied into resident Speedwatch communications  
BATPC Remembrance Day Silhouette Installation Grants successful  
Police priority meeting 14<sup>th</sup> August feedback  
Police Operation event early September communications  
Village magazine  
Clerks and Councils Direct magazine  
Beds Police newsletter  
Future meeting dates confirmed  
Beds Bugle  
BBC update regarding further Local Plan  
GDPR communications regarding work on policy documents  
BBC Consultation on statement of gambling licensing principles  
Bedfordshire Day information  
BBC Weekly Licensing list  
CPRE National Planning Policy framework  
Putnoe Walk in statement  
BCCG update that Chief Finance Officer appointed to Joint Executive Team  
Police Crime Preventative Advice feedback from Police Priority meeting  
Resident expression of interest in joining the PC  
CPRE magazine  
Resident Local Plan clarity  
Resident communication regarding July minutes  
Resident communication regarding housing needs survey  
Communications regarding Hookhams Lane grass  
Annual parish meeting invite responses  
Neighbourhood Planning workshop confirmation Ian booked  
Resident communication regarding the purchased bench  
Resident concerns regarding Hookhams Lane  
Village circulation update circulated  
Domain name information update from Ian McIver  
Police have looked at Hookhams Lane layby issue  
Resident FOI request received  
Resident passing on comments regarding the Police  
Resident passing on comments regarding the Police  
Resident communication regarding the bench

**18.09.18**

- Resident communication regarding the bench
- Resident communication regarding the bench
- Resident communication regarding the bench
- Resident communication regarding lack of action by Orbit homes
- Borough Officer communication regarding average speed camera data
- BATPC AGM invite
- BATPC Autumn training
- Resident with a car parking issue on Ravensden Road
- BATPC election clarification
- Resident communication regarding the Green End phone box
- BBC election vacancy communications
- Councillor apologies for 5<sup>th</sup> September meeting
- Cllr Gurney police meeting report
- Completion by resident of works to the ivy removal on the tree on The Green
- Resident email regarding The Openness of Local Government Bodies Regulations 2014
- Communications regarding Church end post box
- Arrangements for the flag flying on Merchant Navy Davy
- Resident reports of anti social behaviour at Water Lane
- Resident reporting wasp nest in the Green End bus shelter
- BBC evidence of spend on Borough Ward Fund
- BBC Ward Fund monies received

**12. FUTURE AGENDA ITEMS: -**

Those that arose.

**13. DATE OF NEXT MEETING: -** this was agreed to be Wednesday 17<sup>th</sup> October at 7.30pm, meeting closed at 10.305pm

Signed .....

Dated .....