

26.07.18

Minutes of **MEETING of RENHOLD PARISH COUNCIL** held on **Thursday 26th July 2018** at 7.30pm in the Renhold Village Hall.

PRESENT:- Parish Councillors, Mr. Gregory, Mrs. Quince, Mr. Slater, Mr. Gurney, Mrs. Dean, Mrs. Brunsten, and Borough Councillor Stephen Moon, the Clerk Mrs. Barnicoat and five members of the public.

1. WELCOME AND APOLOGIES FOR ABSENCE TO BE RECEIVED: - Cllr. Slater welcomed everyone to the meeting and thanked everyone for attending; Parish Councillors Mr. Polhill, and Mrs. Gribble had sent apologies for absence, these were accepted. The Council thanked the Management Committee for moving the meeting to the Main Hall.

It was noted that sadly Mr. Raynor had recently resigned. The Clerk had promptly alerted the Borough Council to the resignation, with the appropriate displaying of the vacancy poster in progress and the Clerk had updated the Parish Council website.

2. DECLARATION OF PERSONAL AND PREJUDICIAL INTERESTS:-

Cllr. Gurney declared an interest in agenda item 8. b), there were no further declarations of interest received for the meeting.

The Chairman adjourned the meeting for the next item.

3. OPEN FORUM: -

There was a report that a number of notices are blowing off the board at The Spires. It was added that the traffic volume and speed data recently collected for Hookhams Lane by the Police will be looked at in greater detail by a resident, and confirmation that the data had been forwarded to the local authority.

The Chairman reconvened the meeting for the next item.

4. MINUTES OF THE LAST MEETING:-

The minutes of the meeting held on 20th June had been circulated. The minutes were discussed, the document was approved, unanimously agreed, resolution passed and signed by the Chair as a true and accurate record.

5. MATTERS ARISING:-

The Clerk had sent the War Memorial cleaning quotation confirmation to the appointed contractor. The application for the silhouettes to commemorate the World War has been submitted. A large amount of ivy had been removed off a tree located at The Green, the resident who had undertaken this work was thanked for their assistance. The Clerk had followed up the Hookhams Lane lay-by feedback from Highways Helpdesk, who have reported that the "lay-by" is part of the public highway so therefore anyone can park in this area. They cannot however obstruct access to the properties, if they do, then the police have powers to prosecute for obstruction. The latest regarding the request for the Hookhams Lane feasibility study, the Clerk reported the costs of carrying out a feasibility study in to options, designs and a Road Safety Audit will cost £3500. The Parish Council to consider this during the meeting. All other items will be covered during the meeting.

26.07.18

6. BOROUGH COUNCILLOR REPORT:- A report had been received and circulated to all Councillors ahead of the meeting from Councillors Corp and Moon. Councillor Moon reminded residents to engage with the Putnoe walk in centre consultation.

7. HIGHWAYS MATTERS WITHIN THE VILLAGE: -

The Council discussed the feedback regarding the parking at the layby in Hookhams Lane, parking continues to be an issue at this location as it is on both sides of the highways so it is fully blocked. The Clerk was asked to follow up with the Borough Council a planning concern relating to a property nearby.

The Council discussed the feedback regarding the cost of the feasibility associated work for Hookhams Lane, the Council would like reassurance before they make a decision would the whole road be looked at and to find out the exact breakdown of the cost given some pre-work has been done. The Clerk to copy communications to Cllr. Moon regarding this.

The Clerk fed back that had chased again the communication regarding Salph End signage and associated costs, awaiting reply to have Salph End, parish of Renhold on the street road signage for Wilden Road, Ravensden Road and Hookhams Lane.

There were reports of some vehicles from a local business regularly using Hookhams Lane as a through road and there were concerns the vehicles are in breach of the weight restriction, the Clerk was asked to report these to Simon Deards, Borough Officer.

There had been some information regarding Church End, the Borough Council issued 27 PCNs in June for parking on the School Keep Clear markings. The Clerk had also been asked to seek the Council's views on a request the Borough Council have received to have a zebra crossing outside the school to enable parents to cross the road from the footpath from Norse Road. The Borough Council have not carried out a feasibility study to see if this is possible, however would like the Council's views on whether they would support in principle, the installation of a crossing at this point. The Councillors discussed this and agreed to support the exploration of this, the Clerk to feedback.

The Clerk is pursuing the average speed camera data still with the Borough Officer.

Cllr. Quince updated that communications remain ongoing with the school, and information regarding idle engines had been forwarded to the school who continue to be engaging. There were concerns expressed about the blind bend along Church End when coming from Wilden Road, as there are often cars over the central road markings so a site meeting to be requested via the Highways Helpdesk once the holidays are over.

Again Councillors were disappointed at the condition of the road surfaces in the parish, particularly along parts of Hookhams Lane and as always at Pinchcut Hill, these to again be highlighted to senior Borough Officers.

8. PLANNING AND DEVELOPMENT: -

a) 18/01274/FUL one and two storey front extension at 58A Hookhams Lane – the Council reviewed the application and had no objection to the proposal.

b) 18/01770/LBC remove the existing brick panels in barn A and reinstall using lime mortar as many original bricks as possible. Dismantle, repair and replace where necessary the timber frame to north wall at Church Farm Barn, Church End – Cllr. Gurney had declared an interest in this item and took no part in the discussion. The Council reviewed the application and had no objection to the proposal.

It was noted that at this property there is a new utility unit attached the listed building which is out of keeping with the setting given it is on an external way, the Clerk was asked to alert the Borough Council regarding this and question if the work has been carried out as per the previous planning application as this item was not referenced in such works.

26.07.18

c) 18/01822/FUL two storey side extension at 25 Fiona Way- the Council reviewed this application and had no objection to the proposals.

d) Bedford Borough Council Local Plan further development sites that have come forward – the Clerk had forwarded to Councillors some additional sites that have come forward, there are none within the parish it was noted. Given the Executive of the Borough Council will meet early September to agree on the final draft of the Local Plan for public consultation, the Clerk will monitor the Borough website ahead of the meeting and alert Councillors and residents when the papers are public documents.

e) Other planning matters to include application decisions – The Clerk had circulated the new National Planning Policy Framework documentation to all Councillors between meetings. There are some Neighbourhood Planning workshops being led by the Borough Council on 25th and 26th September, Cllr. Slater agreed to attend the relevant one on 25th September, the Clerk to book. It was noted that the planning application regarding Plot B at Water Lane had been withdrawn and 59 Top End had been granted planning permission.

9. VILLAGE MATTERS:-

The Clerk was awaiting feedback from Mr. Raynor regarding the proposed location of a salt bin on the Aspire development and would follow this up when responding to his resignation communication.

Cllr. Gribble was not in attendance to give an update on the evidence for the proposed new dual litter bin previously discussed.

In regards to the War Memorial and associated enhancements being carried out it was agreed that if current enquiries do not come to fruition then the Parish Council agreed in principle to pursue a cost for professional support with the planting work planned. It was discussed that Cllr. Gribble is able to source a new oak tree at an approximate cost of £10, the Parish Council agreed to fund the purchase cost of this and felt it would be fitting for it to be planted at the War Memorial area, with the exact location to be confirmed.

Quotes had been pursued for the entrance splays of Becher Close, it was agreed to engage with a contractor for a one off cut and then ongoing cuts for the remainder of the 2018 season.

A resident had come forward concerned about the splays being overgrown by the Green End bus shelter, and there had been a number of communications with Bedford Borough Council regarding this. It was felt the contractor should be asked to do a verge cut of the area.

In November the Council would re-consider the grass cutting specification as there are a few areas that need clarifying following recent resident communications.

There was an update from the Police given and the forthcoming Police priority setting meeting which Cllr. Gurney was booked to attend.

The order for the bench it was noted had been delayed due to an outstanding balance which had been included on this meeting payment list. Once the bench had been delivered then the Council would agree the location of the bench.

Cllr. Quince was liaising with the Church to see if the flag could be flown on 3rd September to mark Merchant Navy Day. Councillors thanked Cllr. Quince for her work with this.

As covered earlier during the meeting, the Clerk was in the process for ensuring the call for election notices are displayed appropriately, the Council agreed the Clerk to engage with as many stakeholders and local networks as possible to publicise this. The Clerk also to keep in contact with the Monitoring Officer to keep updated regularly regarding this matter.

10. FINANCE MATTERS: -

The latest transaction report was circulated.

a) Invoices to be paid

26.07.18

The following outstanding invoices were presented
Barnicoat Ltd clerking service June invoice £715.18
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A R Worboys Ltd grass cutting £370.80
Streetmaster further payment for bench £82.40
Anglian Water water charges £81.91

It was unanimously agreed to pay the above cheques. The Clerk was asked not to arrange for the decommissioning of the water at the War Memorial as a supply may be useful with the forthcoming planting expected at this site.

b) Financial analysis of budget against expenditure 2018/19 – this was circulated and there were no items of concern to be noted.

c) External Audit update – the Clerk reported that all paperwork had been submitted as per the required timescale and awaiting feedback.

d) Bank signatory form – the Clerk to locate the form required for Cllr. Qunice.

It was noted that the Village Hall Management Committee had written to the Council advising them there is no increase in the hire rate for village organisations.

11. STANDING ORDERS REVIEW AND GDPR UPDATE:-

Following the recent NALC further revision to the Standing Orders it was agreed that this needs to be incorporated into the document the Clerk is working on so it will come to the next meeting. The Clerk has also started work on the GDPR policy documents.

It was discussed at this point of the meeting as part of the GDPR consideration whether it would be beneficial for Councillors to have their own individual Council email addresses going forwards in readiness for the elections next May so this could be implemented at this point. It was agreed that expenditure up to £100 be used for registering the domain and this item to be investigated.

12. CORRESPONDANCE AND INFORMATION RECEIVED: -

NALC Events Bulletin emails
Age Partnership email promoting services
BBC Planning weekly list email
Village newsletter copy
Online playgrounds promotional information
BBC letter acknowledging receipt of planning comments
BRCC e-bulletin newsletter
CPRE update emails
Bank statements
Crime statistics - forwarded to all
Village circulation list interested residents wishing to join
ERTA Voluntary Transport email
Village newsletter deadline email
Copied into resident Speedwatch communications
BATPC Remembrance Day Silhouette Installation Grants communications
Next Police priority meeting 14th August
Lloyds new cheque book
Village magazine
Clerks and Councils Direct magazine
Councillors invite to school concert
BBC update regarding further Local Plan sites that have come forward
Streetmaster communications

26.07.18

Resident concern regarding hole/trench in Green End
Resident concern regarding verge cutting near their property in Green End
CPRE Neighbourhood Plans survey
Contractor confirmed they will look at Becher Close entrances to do a quote
Resident concern regarding Becher Close verges being overgrown
External auditor confirmation they have received PC documents
18/00830/FUL Plot B Water Lane application withdrawn
Beds Police newsletter
Social media post referencing the Parish Council
Police request for parish priorities ahead of next priority meeting
Confirmation PC meeting date has changed and been booked at VH
Beds PCC events schedule
Barn dance update
School parking communication ongoing
Beds Bugle
Memorial Silhouette Remembrance grant
Resident comments on speeding through the village
Resident information on a Virgin issue in Cranbourne Gardens

13. FUTURE AGENDA ITEMS: -

Those that arose.

14. DATE OF NEXT MEETING: - this was agreed to be 5th September, however, Councillors Slater and Gurney gave their apologies in advance. Therefore the Clerk to check Councillor availability and it was noted that the meeting may need to move. This meeting would be the annual parish meeting.

Meeting closed at 9.25pm

Signed

Dated