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Minutes of **MEETING of RENHOLD PARISH COUNCIL** held on **Thursday 12th April 2018** at 7.30pm in the Committee Room of Renhold Village Hall.

PRESENT:- Parish Councillors, Mr. Gregory, Mrs. Gribble, Mrs. Quince, Mr. Slater, Mrs. Dean, Mr. Gurney, Mr. Polhill, and Mr. Rayner, Borough Councillor Sheryl Corp the Clerk Mrs. Barnicoat, and eight members of the public.

1.WELCOME AND APOLOGIES FOR ABSENCE TO BE RECEIVED, ELECTION OF VICE CHAIR: - Cllr. Slater welcomed everyone to the meeting and thanked everyone for attending; Parish Councillors Mrs. Brunsdon, had sent apologies for absence, these were accepted. The Council congratulated Julian Polhill on his new appointment as the High Sheriff of Bedfordshire.

At this point of the meeting, applications for Vice Chair were welcomed, it was proposed by Cllr. Slater and seconded by Cllr. Gribble that Cllr. Quince be elected as Vice Chair of the Council. A Deceleration of Acceptance of Office form to be signed.

2. DECLARATION OF PERSONAL AND PREJUDICIAL INTERESTS:-

There was a declaration of interest on agenda item 8. d) from Councillor Gurney and Councillor Gribble, Cllr. Gurney also declared an interest in any discussions relating to the village green, there were no further declaration of interest received for this meeting.

The Chair adjourned the meeting for the next item.

3. OPEN FORUM: -

It was reported that 455 completed petitions at least were submitted to the Borough Council and handed in regarding the Local Plan cosultation.

The Chair reconvened the meeting for the next item.

4. MINUTES OF THE LAST MEETING:- The minutes of the meeting held on 27th February had been circulated. The minutes were discussed, and the document was approved, unanimously agreed, resolution passed and signed by the Chair as a true and accurate record.

5. MATTERS ARISING:-

The reports have been made to the Highways Helpdesk that were raised at the last meeting.

There had still been no response to the letter sent to a resident following the invoice received for the Green End bus shelter matter discussed at the January meeting. This matter is to be discussed at this meeting.

The Clerk did ask James Stonebridge (Conservative Researcher that does Borough Councillor reports) to find out the name of the Officer who would deal with the rules regarding banners being placed on local authority land. The query is with Property Services at present.

A resident response was detailed that confirmed that the remains of the pine tree at the Elms Estate end of the footpath seem to have been reasonably well dealt with. The main trunk seems to have been disposed of and the branches have been widely distributed so that they no longer clutter any particular section of the path and its surroundings. Thank you for helping to fix these two problems The new Police contact details have been added to the Parish Council website.

The Clerk did notify Bill Peet and Son their quote had been accepted and politely asked they continue to take care not to cut the daffodils.

All other items will be covered during the meeting.

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6. BOROUGH COUNCILLOR REPORT:- A report had been received which outlined items relating to the Local Plan, NPPF, hospital merger, Bedford Health village, potholes, adult disability sport, Bedford Park survey and Putnoe walk in centre update.

7. HIGHWAYS MATTERS WITHIN THE VILLAGE: -

a) Update regarding pursuit of average speed cameras in Ravensden Road – the Clerk had fed back the Councils comments after the last meeting about the £10k contribution and copied Borough Councillors in as well to the email.

b) Update regarding the breakdown of costings for traffic calming measures in Hookhams Lane – the request for a breakdown was the feedback, and the Clerk had circulated from the Officer the costings: priority narrowings a cost of £12000 should be allowed per site, pedestrian crossings £10000 per site (depending on electrical supply). The Parish Council agreed to pursue the feasibility study and associated work for a priority narrowing, the Clerk to action.

The Parish Council were also aware of a Hookhams Lane resident who is campaigning for highways safety measures along this road as well.

c) Discussion on communications relating to the new parking enforcement at the primary school and associated lighting column – the Parish Council had become aware through the installation of this light and camera between meeting and not through any prior notification. There had been concerns expressed regarding the brightness of the light which is unnecessary it is felt. Also Bromham and Putnoe schools have no associated light for their camera it was detailed. Cllr. Gregory declared an interest in this item so took no part in the discussion. It was also noted that the school bus is frequently parked on the zig zags so obscures the camera from a full visibility of the area. The Parish Council to request a timer again for the lighting column so it is illuminated for when it is actually needed and not for the whole time as this is against the dark skies policy in that part of the parish, and if this cannot be done then the light to be asked to be removed. Cllr. Quince also agreed to follow up liaising with the school regarding the school bus to arrive at a more suitable time for when it actually collects the children to improve the situation at pick up.

d) Update on progress regarding the issue relating to young people concessions on the village bus service – the Officer had apologised for the delay in responding to the meeting request, it was agreed to pursue the opportunity to have a Parish Council, Borough Council and Stagecoach meeting to discuss the best forward regarding this. Cllr. Quince could attend though it to be asked if a conference call could be held to enable relevant individuals to attend. The Borough Councillors asked to be copied into these communications.

e) Other highways matters – there was an update on Speedwatch and the Clerk had logged the issue regarding parking at the Hookhams Lane layby, having chased for an update on the progress of this. The Clerk had also reminded the Officer about the average speed camera data and the volume data from the machines as well, currently awaiting responses on both matters.

The recent resurfacing of the Hookhams Lane footways was praised, there was concern that the verges look incomplete and it to be asked when this work is to be finished.

It has been detailed that it will not be possible to have Salph End recognised on the parish direction signs unless the Parish Council fund this, it was asked for the Clerk to find out how much this would cost.

There had also been further communications regarding having additional signage for the TRO to be placed in Renhold, it is not going to be possible to have the electronic signs used by the local authority it had been confirmed.

8. PLANNING AND DEVELOPMENT: -

a) Local Plan 2035 Parish Council final submission to the public consultation - this was submitted and all Councillors saw a copy of the final response, the response was also circulated via the village

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circulation and a copy of the document on the Council website. In addition, the Parish Council circulated the CPRE response to the Local Plan to the village circulation list as well. The Council has received acknowledgment that the Parish Council response was received by the Borough Council. The Clerk was thanked for the input and detail in the final document. It was noted the next stage of the process would be the Officer recommendation would go to the Executive Committee in May.

b) Local Plan 2035 local parishes invite to attend a meeting to discuss the issues of a new settlement to the north of Bedford update – a letter from Pavenham Parish Council had been circulated and the Parish Council agreed to accept the invite.

c) 18/00313/LBC replacement conservatory frame at 58 Top End – the Parish Council reviewed the plans and have no objection to the application.

d) 18/00450/LBC timber cladding at 63 Church Farm Barn, Church End – Councillors Gurney and Gribble declared an interest in this application. The Parish Council reviewed the plans and have no objection to the application.

e) 18/00829/S73A retrospective application for replacement recreational cabin Plot D at Water Lane – the Parish Council continue to object to these type of applications as they are restricted occupancy yet the dwellings are permanently occupied.

f) Other planning matters to include application decisions – the previous application regarding the Kingfisher cabin had been granted permission it was noted, and there has been an application registered with the local authority for Plot B to become a permanent dwelling it was noted. The Parish Council had received a CIL contribution payment of £1,661.10 from a village development. The Council had received and had been circulated the latest on the NPPF consultation and the local authority sustainable drainage system statement which had now been adopted.

9. FEEDBACK FROM MEETINGS COUNCILLORS HAVE ATTENDED:-

Cllr. Quince attended a BATPC led training session on GDPR, a copy of the key items were circulated to all Councillors and outlined, it was agreed to make inquiries regarding finding a potential suitable individual to undertake the role of the Data Protection Officer and the Clerk to prepare an action plan for the next meeting.

Cllr. Slater attended a BATPC led information session on transport and broadband infrastructure in the local area focusing on the A421, the meeting detailed process rather than anything helpful or specific to the parish.

10. VILLAGE MATTERS:-

The Clerk had sought to get a quote for the installation of a dual bin by the end of Bridleway 26 close to the Polhill Arms, the Officer response wa outlined that the cost would be £535 with an additional £100 for a concrete base as the footpath is very narrow. The other issue is that it is unlikely the Borough Council will add this to their collect round as many are at capacity and they have very strict criteria for installing new bins. It was agreed that Cllr. Gribble to follow up the evidence required to submit to the local authority regarding the need for this bin at this location.

The Clerk had sought the cost of a salt bin installation, originally for the Aspire development, but at the last meeting it was felt other parts of the village may benefit. The Officer response had taken a long time but the price of £200 and £50 to fill it with salt and for subsequent fills on request was discussed. It was felt that the three located on Cranbourne Gradens are sufficient for the development, however, one could be relocated to better serve the needs of the area. It was agreed Cllr. Brunsdon and two local residents to look into this and feedback their suggestion of which salt bin should be relocated. It was agreed the Parish Council should look to funding a salt bin for the Aspire development, so Cllr. Rayner to consider the most suitable location for this and feedback.

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The next police priority meeting is on 16th May, Cllr. Gurney will be attending and it was agreed that visible policing and speeding are the two key priorities for the parish to be taken to this meeting. The police crime data and newsletters continue to be circulated to all Councillors.

The latest NALC Standing Order document has been issued this would be reviewed and would need to be a future agenda item.

Confirmation has been received that the new dog control orders in the parish are in place.

It was asked for the Clerk to report damage to the verge on Becher Close in front of a property that is being damaged by parked vehicles.

The Council agreed to make a Ward Fund application for one bench as previously discussed. There had been a cheque for a bench on the cheque list for this meeting as agreed at the previous meeting to go ahead and get this purchased and delivered to Cllr. Polhill so this matter is progressing.

11. FINANCE MATTERS: -

The latest transaction report was circulated.

a) Invoices to be paid

The following outstanding invoices were presented

Barnicoat Ltd clerking service March invoice with the updated hours applied £715.18

Kall Kwik Local Plan leaflet printing £40.00

Streetmaster Ltd one Cavendish bench to be purchased £676.00

British Legion Remembrance donation £25.00

It was unanimously agreed to pay the above cheques.

b) Year end financial analysis of budget against expenditure – this was circulated and there were no items of concern to be noted.

c) Financial year end update to include submission of accounts to internal auditor and outline of new external auditor requirements - the Councillors saw the year end position to date including copies of the balances in the bank, the receipts and payments overview for the year which showed the accurate bank reconciliation. It was agreed to send the documents to the internal auditor.

The Council had received a copy of the flowchart which outlined the new audit requirements, it was noted there would be no change for the Council and it was agreed to have a thorough audit to show transparency of the Council finances.

It was noted the asset register had been updated to include the village sign though it was noted this would need to be added to the insurance policy.

d) To consider quotes received – Cllr. Gurney took no part in the discussion of this item. Councillors had received a copy of the quote received from one of the two contractors contacted for a quote for the potential additional work at the green. This was reviewed and it was unanimously agreed to appoint Bill Peet and Son as the contractor for the work, the Clerk to contact. Cllr. Gurney was thanked for giving more than forty years service to maintaining the village green to an excellent standard voluntarily.

A VAT reclaim would need to be carried out shortly it was noted.

The Council had received the first half of the 2018/19 precept monies.

A letter from the Village Hall Management Committee was discussed and they have kindly agreed to charge a minimal hire charge for the Local Plan drop in sessions, the Council were very grateful for this and asked the Clerk to respond accordingly.

The Council discussed the way forward with the bus shelter cleaning at Green End and the need to confirm with the resident(s) that are involved with this for both bus shelters to ensure there is a schedule of works in place. Cllr. Gribble agreed to collate this document as well as looking at the bramble growth by the Church End bus shelter.

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12. CORRESPONDANCE AND INFORMATION RECEIVED: -

NALC Events Bulletin emails
Age Partnership email promoting services
BBC Planning weekly list email
Village newsletter copy
Online playgrounds promotional information
BBC letter acknowledging receipt of planning comments
BRCC e-bulletin newsletter
CPRE update emails
Bank statements
Crime statistics
Village circulation list interested residents wishing to join
CPRE AGM information
ERTA Voluntary Transport email
Police community newsletter
Village newsletter deadline email
Beds Bugle BATPC
BATPC Data Protection toolkit final copy
External Auditor information and associated documents for this year
A421 Night closures information
Resident seeking help with responding to Local Plan consultation
New pole outside school regarding parking enforcement various communications
Resident communication to Highways Officer with their feedback to proposed Hookhams Lane scheme
Radar speed sign special offer information
CPRE Countryside Voice magazine
Bill Peet and Son quotation for work at the Green
Renhold VH letter regarding the Local Plan drop in sessions minimal amount of £10 charge per session as they were to help the village
Anglian Water invoice £67.40
Clerks and Councils Direct magazine
Borough Councillor reports
BATPC LGA S137 expenditure limit for 2018/19 is £7.86
Came and Company Council Spring newsletter
Westminster Briefing information on the new Data Protection laws being held on 12th June
Communications regarding the banner enquiry from last meeting
BATPC Governance and Accountability guide
Resident enquiry regarding the PC's final responded to the Local Plan
New Times for Putnoe Walk in Centre email
Officer communications regarding dual bin quote
Copied into resident email to Andy Prigmore regarding the variable messaging sign being used for the TRO
Pavenham PC letter to Chairman regarding the Local Plan new town proposals
Resident had spotted vehicle counting tubes on Hookhams Lane
UK Power Networks spring newsletter
BBC Officer communication from Monitoring Officer requesting clarity on a matter
Councillor and Officer communications regarding new street lamp outside the school due to new enforcement camera
Officer communications regarding salt bin quotations

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Copied into resident Speedwatch communications
Resident email regarding concern Renhold Sports Field is to be sold
Resident pursuing update regarding a bench request for the green
Mazars communication about external audit arrangements
BBC Officer communications regarding the bus service and potential concessions for young people
Copied into email regarding non working street light in Aspire development
Copied into resident communication with Andy Prigmore regarding Salph End signage required
Resident of Church End with some highways questions
CPRE Final comments on BBC Local Plan
Notification that BBC have adopted a Sustainable Drainage System Supplementary Planning Document
BATPC NPPF consultation
Annual Police survey
BATPC notifying of NALC consultation regarding Councillors Code of Conduct
Resident sent us copy of Keep North Beds Green public meeting information
Parish Clerk with information on speed signs discount being offered by Morelock for parishes in Beds
Colmworth PC asking for copying of the Council's response to the Local Plan
Resident communication regarding Village Magazine grant
Came and Company Snow and Ice Council information
Resident thank you email for helping with footpath clearance along Brickfield Road
Resident concerns regarding Top End and Church Hill
Copied into resident communications with Borough Officers regarding Cranborune Gardens salt bins needing to be refilled

13. FUTURE AGENDA ITEMS: -

Those that arose.

14. DATE OF NEXT MEETING: - to be Wednesday 23rd May 2018 at 7.30pm

Meeting closed at 9.50pm

Signed

Dated