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Minutes of **MEETING of RENHOLD PARISH COUNCIL** held on **Tuesday 27th February 2018** at 7.30pm in the Committee Room of Renhold Village Hall.

PRESENT:- Parish Councillors, Mr. Gregory, Mrs. Gribble, Mrs. Quince, Mr. Slater, Mrs. Dean, Mr. Gurney, Borough Councillor Jade Uko and Stephen Moon the Clerk Mrs. Barnicoat, Borough Councillor Sheryl Corp, and seven members of the public.

1.WELCOME AND APOLOGIES FOR ABSENCE TO BE RECEIVED: - Cllr. Slater welcomed everyone to the meeting and thanked everyone for attending; Parish Councillors Mrs. Brunsdon, Mr. Polhill, and Mr. Rayner had sent apologies for absence, these were accepted. The Council reflected on the sad news that Jan Carpenter had recently passed away.

2. DECLARATION OF PERSONAL AND PREJUDICIAL INTERESTS:-

There was a declaration of interest on agenda item 8. d) from Councillor Gurney, there were no further declaration of interest received for this meeting.

The Chair adjourned the meeting for the next item.

3. OPEN FORUM: -

A resident reported that they had followed up with the Borough Council a formal request to have Salph End recognised on the road signage in the parish. The Councillors supported this approach as there is no clear labelling or identification of this part of the village.

A resident from Cranbourne Gardens expressed concern regarding a recent vehicle cruise event that has started visiting the nearby Viking Industrial Estate. A met took place on 17th February with over one hundred cars, and the police were notified. It is understood that another meet is expected on 31st March which is being advertised on social media. Action has been taken and contact has also been made with the business properties to make them aware of the events. The Councillors supported all efforts to minimise such events as they do impact greater on the residents of the parish.

It was agreed at this point of the meeting to reconvene the meeting and bring forward the Local Plan 2035 agenda item.

The Chair reconvened the meeting for the next item.

8. PLANNING AND DEVELOPMENT: -

a) Local Plan 2035 final draft public consultation update, including extension of deadline to consultation to 25th March – the Parish Council had been notified that the consultation period had been extended to 29th March. Clarification had been sought on if this would impact on the total numbers of development the local authority would have to take if they submitted their plan after 31st March to the Secretary of State, Senior Officers had confirmed that the number of houses to be found locally would not change with the extension to the consultation deadline. The village circulation list and Parish Council website had both been promptly updated with this information. Unfortunately the whole village circulation leaflet was done before the extension was known about. The Clerk had produced a detailed summary document of the entire consultation document for Councillors to aid their understanding and pick out the key points. The Councillors had reviewed a copy of the first draft response to the consultation as well. It was agreed that some further work to be done on the response allowing Councillors time to review and input into the document, which would then be circulated to the village circulation and placed on the Parish Council website clearly

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marked as a draft document. This it was hoped with enable residents to see the types of items they wish to comment on.

Feedback from residents was largely focused on the complexity of the response form which had to be done on the standard document which was not easy to understand.

The Council returned to the meeting agenda.

4. MINUTES OF THE LAST MEETING:- The minutes of the meeting held on 10th January had been circulated. The minutes were discussed, and the document was approved, unanimously agreed, resolution passed and signed by the Chair as a true and accurate record.

5. MATTERS ARISING:-

The reports have been made to the Highways Helpdesk that were raised at the last meeting.

The Clerk had updated the Parish Council website and gave the Village Magazine Cllr. Rayner's contact details.

The Clerk had fed back to the resident who had raised regarding the new bin placed by Water End, that this was not related to the Parish Council and has actually been done by the Borough Council.

The asset register has been updated with the removal of £75 Church End bin.

A letter had been sent regarding the invoice for the Green End bus shelter matter discussed at the last meeting, the Clerk confirmed that currently awaiting a response.

The resident who made several communications regarding the Green End bus shelter had been kept up to date with the progress of their enquiry, and the Clerk had sent a response as agreed by the Councillors. They did respond, which Councillors had sighted and the Clerk had replied.

The Council had also sought some professional advice regarding some very persistent resident communications, this had been shared with the Councillors.

The Clerk had reported a resident concern regarding the need for a tree to be cleared that had fallen blocking the footpath from Brickfield Road to Norse Road.

The Clerk had submitted the precept request as agreed at the last meeting.

All other items will be covered during the meeting.

6. BOROUGH COUNCILLOR REPORT:- Cllr. Moon's had sent a report, which had been circulated, the main item noted was that the local authority had allocated funding towards further average camera schemes. The Clerk had already contacted the Highways Officer concerned and highlighted the Parish Council's commitment to a scheme at Ravensden Road. It was also pleasing to hear that following great concerns over the Borough Council's wish to move from paper planning applications being sent to Parish Councils, to a completely paperless system, the Borough Council had changed their minds about this.

Cllr. Uko detailed that there has been lots of littering along Markham Drive which has been reported, with a litter pick being due shortly. There has also been reports of fly tipping and a broken fence which will all be dealt with by the Borough Council.

7. HIGHWAYS MATTERS WITHIN THE VILLAGE: - The Council had discovered that the new pole placed by the yellow zig zags at the school, is for an enforcement camera to automatically ticket cars parked in this area. There were concerns added that vehicles seem to be ignoring the double yellow lines on the corner and are parking in this area as well. The vehicles are being reported by residents and traffic enforcement vehicles do come and visit following such information being received.

The Clerk continues to liaise with the Borough Officer regarding average speed camera data and the camera system upgrade to allow volume data information.

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The Clerk has pursued the costing breakdown of the traffic calming measures from the Borough Officer, awaiting feedback. The Clerk had still not had a response from the Officer regarding the bus service issues and charges for young people. The Hookhams Lane footway resurfacing programme is currently ongoing and they still have some areas to finish but it was complimented how good the work looks.

It was reported that the layby area on Hookhams Lane is constantly full of parked vehicles and it was felt the Clerk should question with the Borough Council what could be done regarding this.

8. PLANNING AND DEVELOPMENT: -

b) 18/00371/COU temporary siting of mobile home at Pilgrims Rest, 2 Top End – the Parish Council – the Parish Council reviewed the application and support the application.

c) 18/00392/LBC internal structural repairs and alterations at Tithe Farm, 63 Church End – the Parish Council reviewed the application and have no objection to this development.

d) 17/03514/FUL single storey rear extension at 4 Woodfield Lane – Cllr. Gurney had declared an interest in this application so took no part in the discussion. The Council reviewed the application and had no objection to it.

e) 18/00145/TPO reduce willow crown by 3 metres at Oaklands, Ranvensden Road - the Parish Council reviewed the application and have no objection to this development.

f) Other planning matters – it was noted that the recent application regarding Woodfield Farm had been withdrawn.

9. FEEDBACK FROM MEETINGS COUNCILLORS HAVE ATTENDED:-

Cllrs. Dean and Gurney had attended the recent police priority setting meeting, where new community control laws were outlined which would replace ASBO's and means the police can issue a criminal behaviour order. PC Kerry Jones had left the local police for the area, and it was asked for the Clerk to send a letter of thanks to Kerry for all her fantastic support. PC Charlotte Norris would be the lead for the area and PCSO Jamie Goodrum would be assisting her. The next police priority meeting is planned for 16th May.

It was detailed that the police had carried out speed checks on Ravensden Road on 15th January and on 24th January, reporting no illegal speeds were recorded. It was added that the Clerk continues to circulate the monthly crime statistics.

10. VILLAGE MATTERS:-

There had been a request for a dual purpose waste bin by the end of the bridleway 26 by the Polhill Arms, it was felt this would be good location for many users and it could be located by the road for ease of collection. The Clerk to request a quote for the bin.

The Council had recently received a copy of the NALC toolkit regarding the new data protection legislation and this would be a future agenda item, noting Cllr. Quince is shortly attending a training course on this specific area.

The Clerk would be contacting the Village Hall Management Committee with details of the Local Plan drop in sessions as requested.

The Council had been invited to a presentation organised by BATPC where the focus would be broadband and highways infrastructure focusing on the bypass and its part in the Cambridge to Oxford link. Cllr Slater would be attending this.

The Parish Council had received a request for support with a booking of the Village Hall for a community event, it was noted this was not a financial request and there would be no cost to the Council. It was agreed that the Council would support this booking.

The Clerk had still not had a response from the quote request for a salt bin for the Apsire development.

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The ordering of the one bench was ongoing.

11. FINANCE MATTERS: -

The latest transaction report was circulated. The following outstanding invoices were presented
Barnicoat Ltd clerking service January and February invoice £1230.32

BATPC Data Protection training for AQ £10.00

It was unanimously agreed to pay the above cheques.

It was noted that the usual printers were not able to print the Local Plan leaflet so an alternative had been sourced between meetings to ensure the leaflet could be promptly circulated, the Council were awaiting an invoice from Kall Kwik for Local Plan leaflet printing £40.00.

The latest financial analysis for 17/18 had been circulated and it was noted there were no concerns.

It was noted that the Council had not received the election invoice to date from the Borough Council.

The Council at this point of the meeting discussed the recent change in the local authority approach to average speed camera schemes. Previously the Parish Council had allocated a financial contribution to a scheme along Ravensden Road to show the Council how commitment the parish is in improving road safety in the village. It was unanimously agreed to feedback to the Borough Council Officers that the Parish Council would commit £10,000 to a scheme for Ravensden Road to have average speed cameras. The Clerk was asked to pass this on and ensure the Borough Councillors were aware of the Parish Council's commitment.

12. FINANCIAL CONTROL DOCUMENTS REVIEW:-

Prior to the meeting all Councillors had received a copy of the internal audit control documents, including audit plan and terms of reference. As well as the Financial Regulations, asset register and financial risk assessment, it was unanimously agreed to approve the documents.

13. TO REVIEW CLERKING SERVICE SUPPORT AND OTHER CONTRACTS FOR THE YEAR AHEAD:-

It was discussed that currently the village green grass triangle area in Green End is cut by a volunteer. It was felt that going forwards the Parish Council should receive quotations for the work to be undertaken by a contractor, so the Clerk to seek quotes for this area.

The Parish Council reviewed the quotation for the maintenance of the War Memorial, the current contractor does a good job and there was no change in price, it was therefore unanimously agreed to award the contract for 2018 to Bill Peet and Son. The Clerk to respond and notify them their quote had been accepted and politely ask they continue to take care not to cut the daffodils. It was also discussed that it may be nice to have a commemorative tree in this area following the removal of the tree in this area recently, Cllr. Gribble agreed to look into this.

There was concern expressed at the regular banners that appear on the vergeway in Green End, which appear to be increasing in frequency, and the Clerk was asked to seek clarification on what the local authority guidelines are for banners on their land.

It was also felt it would be worth looking into having the War Memorial cleaned professionally, Cllr. Quince agreed to look into this.

The Clerk had collated the information as discussed at the last meeting regarding the clerking service, the Council unanimously agreed that the engagement with Barnicoat Ltd would be increased up to an average of a further eleven hours a month, resolution passed.

The Council also congratulated the Clerk on her nomination for a Bedfordshire High Sheriff Citizenship Award for her work with the local Council.

14. CORRESPONDANCE AND INFORMATION RECEIVED: -

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NALC Events Bulletin emails
Age Partnership email promoting services
BBC Planning weekly list email
Village newsletter copy
Online playgrounds promotional information
BBC letter acknowledging receipt of planning comments
BRCC e-bulletin newsletter
CPRE update emails
Bank statements
Crime statistics
Village circulation list interested residents wishing to join
ERTA Voluntary Transport email
Police community newsletter
Village newsletter deadline email
BBC letter confirming receipt of planning comments
Beds Bugle BATPC
BATPC Data Protection toolkit updates
BATPC External Auditor update
Police priority setting meeting information
BATPC A1 highways update
A421 Night closures 12th February to 26th March
BATPC Transport and Broadband information evening event 6th March
BATPC Festival of Britain Sing email
BBC Health and Wellbeing consultation
Stewartby Incinerator approved by Environment Agency
CPRE Planning Workshop in March
BBC Local Plan leaflet and posters
Confirmation that Borough Planning will not stop sending paper copies of planning applications out
Highways England latest road closure bulletin
Request for PC to support Bedford Hospital Membership
Change in Police Officer for the area, from Kerry Jones to Charlotte Norris
New PCSO for the area Jamie Goodrum
Next community priority setting meeting set for
Resident reporting of a partially fallen pine blocking the path from Brickfield Road
BATPC Spring/Summer Training Programme
High Sheriff Citizenship Award nomination
Resident seeking help with responding to Local Plan consultation
Resident communications regarding green End bus shelter
Resident request via Nicky for a further dual purpose waste/litter bin by Polhill Arms
Resident copied me into communications with BBC regarding bin capacity issues on Aspire Estate
Resident copied me into communications regarding street light not working on Fiona Way
BBC Monitoring Officer communication
BBC Bulky Waste Service for Renhold 19th and 20th May details
Resident communication to IS about Local Plan response
BBC Officers clarity on recent notification that Local Plan 2035 consultation has been extended
Organisation of Local Plan 2035 leaflet printing
Resident email about BBC's change in average speed camera policy
Village Magazine distribution list requested to aid with leaflet distribution

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Local Plan consultation response awareness raised on Village website
New pole outside school regarding parking enforcement
Copied into a letter sent to the Magazine Editor
Applicant communications regarding Pilgrims Rest application going to appeal
Resident request for Parish Council Local Plan summary document
BBC Health and Wellbeing Strategy Consultation
Communications requesting Parish Council to support a village event
CPRE Planning Workshop 16th March
Resident communication to Highways Officer with their feedback to proposed Hookhams Lane scheme
BBC planning updates it was noted there was a fibre broadband cabinet referenced
Village Magazine Grant question
Resident concern regarding the posting of agendas and minutes
Resident seeking new Councillor contact details
Footway breaking up concern raised by a resident
Hookhams Lane resurfacing work update ahead of works starting
Twinwoods new settlement developers raising concern with the selection of Colworth by the BBC

15. FUTURE AGENDA ITEMS: -

Those that arose.

16. DATE OF NEXT MEETING: - to be Thursday 12th April 2018 at 7.30pm
Meeting closed at 9.45pm

Signed

Dated