

### **17.07.17**

**Minutes of MEETING of RENHOLD PARISH COUNCIL held on Monday 17<sup>th</sup> July 2017 at 7.30pm in the Main Hall of Renhold Village Hall.**

**PRESENT:-** Parish Councillors, Mrs. Quince, Mr. Slater, Mrs. Dean, Mr. Gurney, Mr. Harison, Borough Councillor Stephen Moon and Jdae Uko, the Clerk Mrs. Barnicoat and nine members of the public.

**1.WELCOME AND APOLOGIES FOR ABSENCE TO BE RECEIVED:** - Cllr. Slater welcomed everyone to the meeting and thanked everyone for attending; Parish Councillors Mrs. Brunsden, Mr. Gregory and Mrs. Gribble, Borough Councillors Anthony Forth and Sheryl Corp had sent apologies for absence, these were accepted.

**2. DECLARATION OF PERSONAL AND PREJUDICIAL INTERESTS:-**

There were no declarations of interest received for this meeting, though Cllr. Slater noted that his land boundary is adjacent to one of the preferred Local Plan 2035 sites within Ralph End.

The Chair adjourned the meeting for the next item.

**3. OPEN FORUM: -**

A resident of Brook Lane outlined some proposed changes they wished to make to their garage, with the orientation being moved slightly. The supporting information provided by the resident had been circulated to Councillors, it was asked will there be off road parking provision, which the resident confirmed there would be.

A resident then made representation on behalf of a number of residents, commencing by asking if in the last draft meeting minutes there was an error in the declarations of interest at the meeting, it was noted that this was. They expressed it was pleasing to see that CPRE had supported the local view that Ralph End should not be included in the Local Plan, adding that they felt it is important to remain pro-active. Cllr. Moon reported that he is awaiting confirmation of whether the landowner agreement has or has not been submitted for Renhold. The resident continued to ask the Council what funding options are available for seeking professional assistance going forwards, and how would the Council intend to fund such work. Reassurance was given that the Council are in the position to seek professional advice and assistance, if needed, over the coming months. The Council have the ability to vire allocated funds during the financial year if they feel it is appropriate to do so. Any decision to do this would have to be taken during the reconvened meeting it was noted.

A resident enquired if there was going to be more village signs, it was detailed that at present the new wooden village sign that had kindly been created by a dedicated local craftsman would be the only one. The Council had recently asked residents to come forward with their views on having more signs to distinguish the parish area, but there had been no feedback.

There was a question relating to recent surveying of sites off Hookhams Lane and who had been undertaking this, it was noted this could be the landowner.

The Chair reconvened the meeting for the next item.

**5. MINUTES OF THE LAST MEETING:-**

The minutes of the meeting held on 14<sup>th</sup> June had been circulated. The minutes were discussed, a small amendment was noted and the document was approved, unanimously agreed, resolution passed and signed by the Chair as a true and accurate record.

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### **6. MATTERS ARISING:-**

It was reported that the Clerk had sent a thank you letter to Mrs Dimmock for her help with keeping the Top End bus shelter tidy.

The Clerk still had had no feedback to the previous enquiry submitted regarding the cost of having the parish name on the road name signs, awaiting feedback. The Clerk had also not had any feedback from the submitted enquiry with Brickhill Parish regarding their parish signage and the costing.

The Clerk had collated and submitted a response to the Borough Council capital highways programme outlining the need for maintenance and resurfacing of a number of footways in the older part of the village which are in desperate need of being made safer.

The Clerk had not been able to locate the source of the recent traffic data boxes in the village.

All other items will be covered during the meeting.

**7. BOROUGH COUNCILLOR REPORT:-** Cllr. Moon reported that Highways England would be attending a meeting in Great Barford shortly. Cllr. Uko had attended the police community engagement forum and the new areas of focus for Putnoe, Brickhill and Goldington are speeding. The East West rail consultation exhibition will be in Bedford the following day it was noted.

**8. HIGHWAYS MATTERS WITHIN THE VILLAGE: -** The Clerk had been informed that in May there were two cases of intended prosecution relating to the average speed cameras and in June there were 13 cases. The Clerk had been informed the average speed cameras and the volume data is still not available as this is in the process of being activated by the Borough Council.

Following the feedback as the last Parish Council meeting regarding the initial site meeting looking at traffic calming measures in Hookhams Lane, the Clerk read the latest communication from the Borough Officer. There is now expected to only be one build out between the two entrance points to Home Close, on the basis that there is sufficient visibility. The other scheme which it had been intended to locate between the Wentworth Drive roundabout junction, once round the bend, heading into Renhold, before the road bears right and goes up the incline is not suitable due to insufficient visibility. This was disappointing, however, it further highlighted the unsuitability of Hookhams Lane as an access point to a development given the limited visibility along the road.

A resident had expressed concern regarding speeding in the village and the Clerk and the local Police had responded to them.

It was asked if the Clerk perhaps could look at contacting the Ravensden Clerk to seek if there could be some joint scheme potentially to help with the safety along Ravensden Road, the Clerk to explore.

Cllr. Moon reported that the mobile speed sign that had been purchased through the Ward Fund wold be placed along Hookhams Lane and Ravensden Road shortly.

### **9. PLANNING AND DEVELOPMENT: -**

a) 17/01725/FUL conversion of garage to day room at 32 Asgard Drive – the Parish Council reviewed the plans and had no objection to the application.

b) Local Plan 2035 new sites that have come forward including one site within the parish – between meetings the Parish Council had been informed that some landonwers had put forward further sites in the latest public consultation for the Local Plan. There is one further site that has been proposed

by a landowner in Top End, the Councillors had been sent the information. It is a relatively small low density site it was noted. The Clerk had also circulated the full CPRE response to the Local Plan 2035, whilst it is good to see they support Salph End should not become part of the urban boundary, it was disappointing that their response did not go into more detail.

Councillor Moon reported that the first Local Plan Advisory Group meeting had not taken place, he is a member of this as a representative of the elected Members. Councillor Moon agreed to follow

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up confirmation of whether the landowner agreement had or had not been submitted for Renhold to date. Cllr. Gurney also would raise this at the forthcoming Town and Parish network meeting. Cllr. Moon added that the local authority have commissioned independent consultants to undertake a mitigation of the A6.

The Parish Council discussed how best to approach securing the appropriate professional services through the Local Plan next stages of consultation and through to enquiry. Councillors were mindful that it needs to be carefully managed to make sure resources are not used and then it is found Renhold has been removed as an urban boundary extension, whilst being ready to ensure Renhold's voice is heard. The Council were unanimous in agreement to approve in principle to support the allocation of funds to engage with appropriate professional consultants as needed. It was felt it would be practical to set up a Working Group to investigate and make recommendations to the Parish Council on how appropriate consultants could be engaged with if needed through the Local Plan process. It was felt the membership to be 5, which could be made up of a combination of Parish Councillors and residents, dependant on volunteers coming forward and their skill sets. In order to ensure a fully inclusive process it was agreed that a leaflet to be collated asking residents what skills they could bring now or in the future to this process. The Council agreed to fund a leaflet which would be an insert in the forthcoming circulation of the Annual Report to all households.

c) Other planning matters – It was noted that the application 17/01400FULL erection of detached three bay garage with cycle storage to front at 32A Church End had been refused. The recent application at the Polhill Arms had been approved.

## **10. VILLAGE MATTERS:-**

It was agreed that the Clerk to ask those residents who had expressed an interest in the future provision of play equipment in the older part of the village, to be contacted and asked for their ideas.

It was reported that the new village sign is to be installed this week, the event to formally mark it being in situ has been advertised locally. It was agreed that the Council should progress with having a plaque to mark the occasion of who made it and when it was installed.

Cllr. Gregory updated those present that the Borough Council have advised that the new box has been installed at Green End and is working.

It was noted that the noticeboard plaque for the parish noticeboards is on hold at present.

There had been some progress on the matter of the missing Parish Council meeting records, the Clerk had received a number of Parish Council records which had been located, however, unfortunately they were all relating to planning items in the 1970's. Given the record keeping of the Borough Council and archives on such matters there was agreed no need to retain them.

A resident had asked if a dog waste bin could be located in Green End, funding could be secured through the Ward Fund, it was discussed the potential location for a bin. The only possible area was felt to be by the noticeboard at Top End.

A resident had contacted the Council regarding the future maintenance of village assets, it was felt that a number of assets have had substantial work carried out to them recently, so they will be monitored. Councillors Gribble and Quince would work on a checklist that could be used to

monitor the various assets which would then inform the January meeting. In the interim, Councillor Quince offered to contact Councillor Polhill to look at the vegetation around the drinking fountain.

## **11. POLICE MATTERS**

There had been a number of police speed checks in the village recently, the Police had forwarded the data to the Clerk taken along Wilden Road and Ravensden Road. The newsletter documents continue to be circulated and there were two crimes reported in June. The Clerk is to update the

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Parish Council website with the new contact information. Cllr. Slater agreed to attend the forthcoming police priority meeting on 22<sup>nd</sup> August.

## **12. ANNUAL REPORT**

The Clerk had updated the document with the financial information, it was felt prudent to remove Cllr. Harrion's phone number. The Clerk to arrange for the printing and insertion of the leaflet relating to the Local Plan Working Group.

## **13. FINANCE MATTERS: -**

The latest transaction report was circulated. The following outstanding invoice was presented (it was noted that all contained within budget):

Barnicoat Ltd clerking service June invoice £675.18

A R Worboys grass cutting £360.00

Lexis Nexis Local Council Administration £75.60

It was unanimously agreed by all those present to pay the invoices presented, resolution passed.

The Local Council Administration Book had arrived it was noted.

The Clerk had submitted all the relevant paperwork to the external auditors it was noted.

The Clerk noted that no grass cutting contribution had been received to date so the Clerk to chase.

The latest financial analysis for 17/18 had been circulated and it was noted there were no concerns.

The Council reviewed the supporting documentation relating to the Churchyard maintenance application, it was agreed that a contribution of £600.00 be paid to support the continued maintenance of the churchyard.

The Clerk had followed up the further information regarding the request received for the Parish Council to help towards the cost of a charity event in the parish, it was noted that the Village Hall Management Committee had been approached and they had not applied a one off rate. The Parish Council felt with regret that they could not support this event.

## **14. CORRESPONDANCE AND INFORMATION RECEIVED: -**

NALC Events Bulletin emails

Age Partnership email promoting services

BBC Planning weekly list email

Village newsletter copy

Online playgrounds promotional information

BBC letter acknowledging receipt of planning comments

BRCC e-bulletin newsletter

CPRE update emails

Bank statements

Crime statistics

Lloyds Bank financial services compensation scheme letter

Councillors apologies for the July meeting  
Village circulation list interested residents wishing to join  
ERTA Voluntary Transport email  
Confirmation of items reported to highways helpdesk being logged  
Police community newsletter  
BATPC Arnold Baker publication  
Clerks and Councils Direct magazine  
Booking of Village Hall for future meetings ongoing liaison  
CPRE final comments submitted to the Local Plan  
CBC Local Plan update

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Response sent to BBC Capital Highways Programme  
Police priority meeting email sent with next meeting date on  
Stuart has set out his intention to resign as a Councillor  
BATPC email regarding data protection  
Communication with Andy Prigmore regarding Hookham Lane build outs  
Resident expressing concern regarding overgrown hedge  
Resident seeking views regarding a planning application they are intending to submit  
Wilden Road speed check data from the Police  
Resident communications regarding signage they feel for Salph End being on road signs  
Local Plan 2035 new sites that have come forward  
Village newsletter deadline email  
Quiz night at the village hall further information  
BATPC Trade Union pay claim  
Resident feedback comments and questions from attending the last meeting  
Resident asking for contact details of one of the Local Plan developers  
Municipal Charity information from Cllr Moon  
Copy of email from police to resident regarding speed checks along Ravensden Road  
Grass cutting contractor invoice query  
Councillor communication regarding fibre optic cabinet at Green End being updated  
Councillor response to resident query regarding Speedwatch in Ravensden Road  
Polhill drinking fountain email concern expressed by resident  
Bedfordshire Day Celebrations in Renhold  
Freedom of Information request from a resident  
Ravensden PC enquiring who does the parish grass cutting  
Beds Bugle

**15. FUTURE AGENDA ITEMS: -**

Matters that arose during meeting to be included and the Clerk to look into having a formal Councillor non attendance policy.

**16. DATE OF NEXT MEETING:** - to be week commencing 11<sup>th</sup> September 2017 at 7.30pm, it was agreed that the October meeting would be also be the electors meeting starting at 7pm.  
Stuart Harrison confirmed his resignation at this point of the meeting, the Clerk to action the appropriate vacancy notices. Stuart was thanked by the Councillors for his support and assistance during his time on the Council.

Meeting closed at 9.40pm

Signed .....

Draft minutes

Dated .....